

## I need access to another company code in Nomentia

Whenever you need an access to the new company code in Nomentia, each time you need to request an access via below SNOW Access Request:

### [Service Catalog - Service Portal](#)

Follow the steps as below:

1. Choose “add”
2. Choose the role you need
3. Enter the company code number
4. Add the CFO approval e-mail.
5. Submit the request.

Payment Factory

★ Remove from favorites

Access request for Payment Factory (Information Unit)

Application: **Payment Factory**  
Instance: **Payment Factory**  
Information unit: **Payment Factory**  
Approver(s): **Curtis Dionne**

\* Action **1**

Add

Select requested access profile **2**

1st\_Approver\_P2P\_Operator

\* Company Number **3**

9840

Additional comments

Please Note ⓘ

If you wish to apply for a second role please enter a new request

✕

Add to Cart

Order Now

**4** Add attachments

Each ticket is reviewed and processed in Nomentia by Group Treasury.