

How to check invoices posted against PO in SAP

The article covers how to:

- check Invoiced amount vs PO amount vs for a specific PO in the transaction ME23N
- check all invoices posted against a specific PO in the transaction ME23N
- check all invoices received / processed for a specific PO in VIM Analytics

Checking Invoiced amount vs PO amount in ME23N

1. Go to transaction ME23N
2. Enter relevant PO number
3. Go to **Status** tab in the **PO header section** to compare PO Net Amount vs. Delivered Amount (total amount of goods receipts on the PO) vs Invoiced Amount (total amount of posted invoices) as shown below

	Delivery/Invoice	Conditions	Texts	Address	Communication	Partners	Additional Data	Org. Data	Status	Release strategy	Incoterms
	Release completed			Ordered			5.000,00	EUR			
	Rel, change but new rel % val			Delivered			0,00	EUR			
	Not Yet Sent			Still to deliv.			0,00	EUR			
	Not Delivered			Invoiced			67,69	EUR			
	Partially Invoiced			Down paymts			0,00	SEK			

Checking all invoices posted against the PO in ME23N

1. Go to transaction ME23N
2. Enter relevant PO number
3. Go to **PO History** tab in the **Item details** section to see invoices posted against PO

Sh. Text	MvT	Material Document	Item Posting Date	Reference	Quantity	Delivery cost quantity OUn	Qty in OPUn	DelCostQty (OPUn)	Order Price Unit	Amount
WE 109	5009671398	1	2025-04-15	2000244932	500	0 PC	500	0 PC		0,00
WE 107	4917639026	2	2025-04-15	2000244932	0	0 PC	0	0 PC		4.530,50
Tr./Ev. Goods receipt					500	PC	500	PC		4.530,50
RE-L	5106157936	36	2025-04-15	2000244932	500	0 PC	500	0 PC		4.880,00
Tr./Ev. Invoice receipt					500	PC	500	PC		4.880,00

4. Click on the selected document number to see invoice posting details

Display Invoice Document 5106157936 2025

Transaction: Invoice 5106157936 2025

Basic Data Payment Details Tax Withholding tax Contacts Note

Invoice date: 2025-04-15 Reference: 2600140196

Posting Date: 2025-04-15

Amount: 458.341,66 EUR

Tax Amount: 0,00 ☐ Calculate Tax EB (PURCH EU GOODS REVE...)

Text:

Paymt terms: 10 Days net

Baseline Date: 2025-04-30

PO Reference

Item Amount Quantity Or... Purchase order Item PO Text Tax Code

1 5.537,50 250 PC 4503578456 1 7310 BECBJ_12 EB (PURCH EU)

Vendor: AUT0826

SKF Oesterreich AG
(SAP Plant: AT01)
Seitenstettner Strasse 15
4400 STEYR

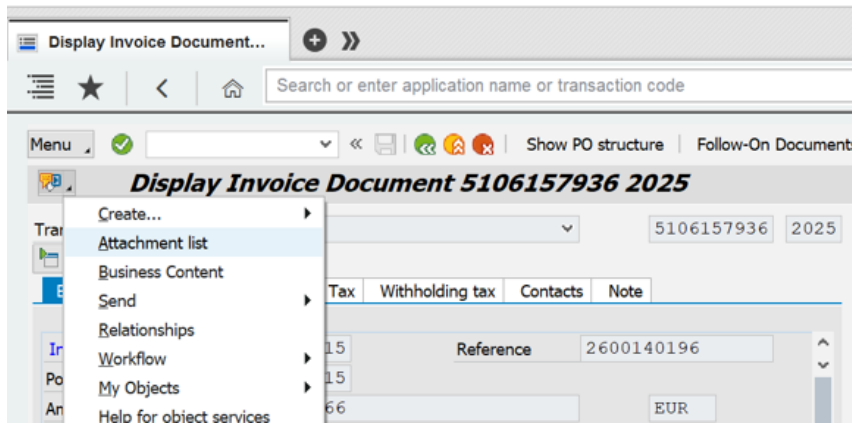
IBAN: AT45191000031659001

SWIFT: DEUTATWWXXX


Bank acct: 00031659001

DEUTSCHE BANK AG, DEUTSCHE BANK AG FIL

5. Click on the dropdown menu in the top left corner and select **Attachment List** to see invoice copy









Checking all invoices received / processed for a specific PO in VIM Analytics






1. Go to VIM Analytics
2. Enter PO number in the Purchasing Document field and click Execute  button

VIM Analytics powered by SAP HANA

Invoice Data

Document Date		to		
Total Amount		to		
Document Currency		to		
Requisitioner		to		
Bar Code		to		
Transaction/Event				

Vendor and Purchasing Data

Vendor		to		
Reference		to		
Purchasing Document	4300411082	to		
Purchasing Group		to		
Plant		to		

3. A list of all received / processed documents will be displayed as below. Depending on the case, use “VIM Processing Status” field to filter only posted documents or select documents that are still in processing.

VIM Analytics powered by SAP HANA

opentext | Vendor Invoice Management for SAP® Solutions

Attachment List

Display Dashboard

Results (15 Hits)

PKB	First Name	Last Name	CoCode	Vendor	Vendor Name	VIM ProcSt	Reference	Doc. Crty	Net Amnt	Gross Amnt	Due Date
9848	8073457	M.T.M. Twente B.V.	Posted	02025013	EUR	55,87	67,60	2025-02-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025014	EUR	210,50	254,71	2025-02-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025024	EUR	95,04	115,00	2025-02-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025027	EUR	486,39	588,55	2025-03-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025028	EUR	805,83	975,05	2025-03-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025040	EUR	105,41	127,55	2025-03-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025045	EUR	264,13	319,60	2025-03-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025058	EUR	983,81	1.190,42	2025-04-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025057	EUR	762,47	922,59	2025-04-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025055	EUR	430,75	521,21	2025-04-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025056	EUR	988,34	1.195,90	2025-04-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025077	EUR	1.160,85	1.404,62	2025-05-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025078	EUR	90,92	110,01	2025-06-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025132	EUR	76,62	92,71	2025-07-...			
9848	8073457	M.T.M. Twente B.V.	Posted	02025124	EUR	149,29	180,63	2025-07-...			

ProcessesImageLine ItemsHistoryComments

1 of 1

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